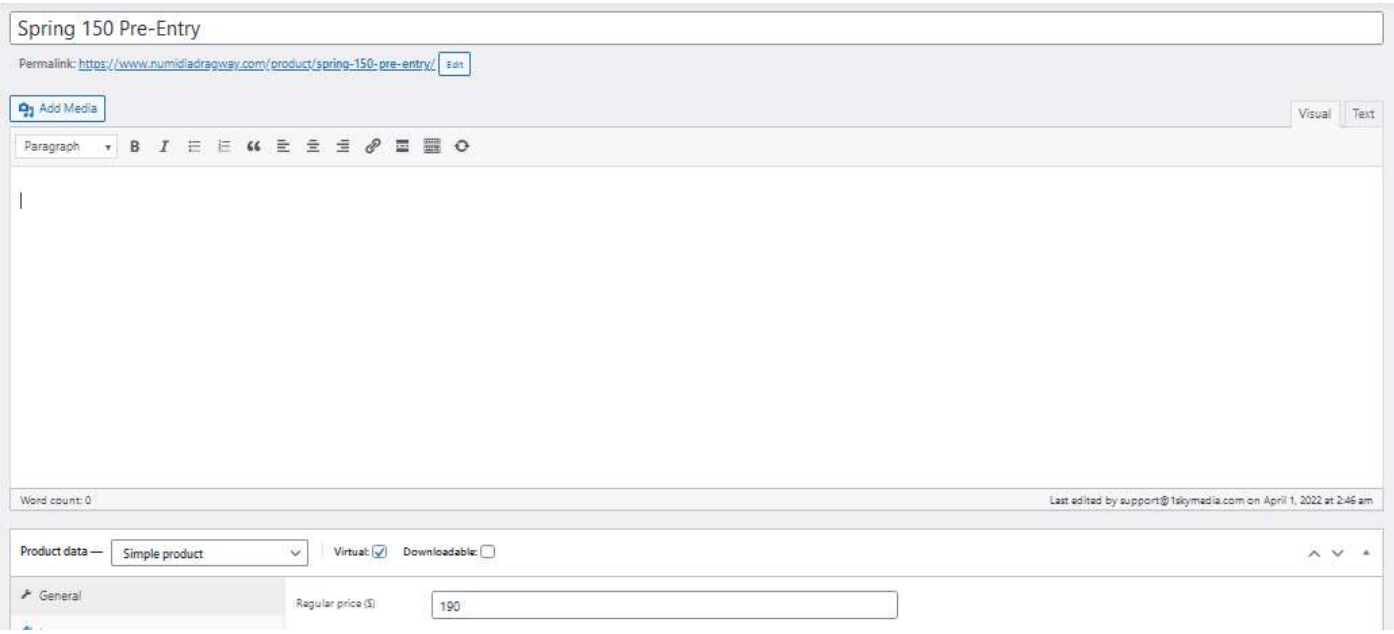
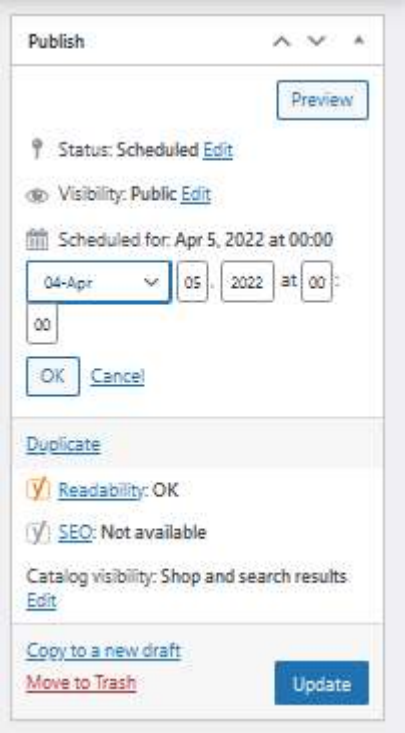
How To Load an Event to Sell Tickets Including Scheduling Start of Sale

1. Login to your WordPress Dashboard
2. Click On Products Tab
3. Click on Add New Product
4. Enter Desired Name, Description, Regular Price



5. Select Category “Tickets” and Add “Product Image”

6. To Schedule Product for a Desired Date, select Date and Time under “Publish” option



7. Click Update

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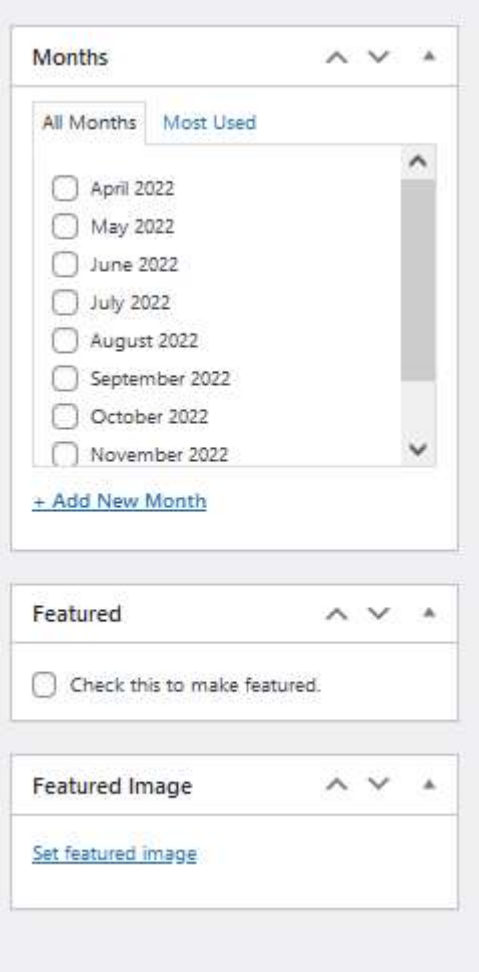
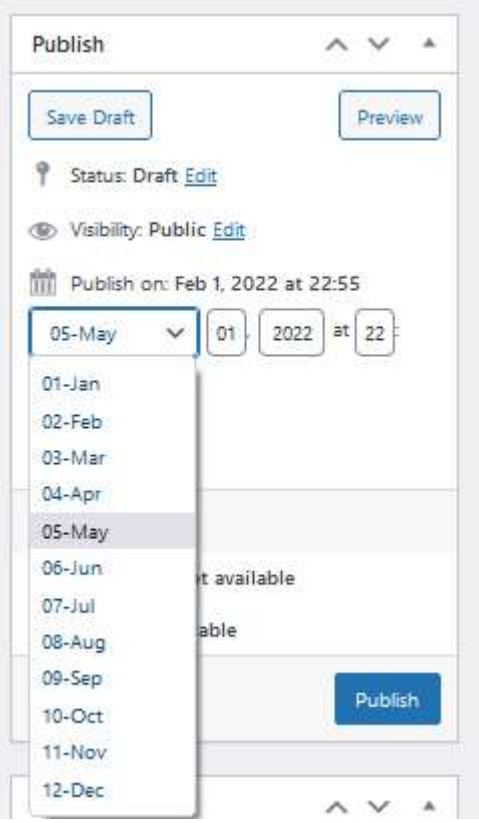
Adding an Event and Setting it to Launch on a Specific Time & Date

1. Login to your WordPress Dashboard
2. Click on Events Tab.
3. Click on Add New Event button
4. Enter Desired Data, as per Field names
5. Select Month for Event and add featured Image



6. To Schedule Event for a Desired Date, select Date and Time under “Publish” option



7. Click Update